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**Milper Message Number  
14-313**

**Proponent  
AHRC-EPF-M**

**Title  
FY15 REGULAR ARMY (RA) AND UNITED STATES ARMY RESERVE ACTIVE GUARD/RESERVE (USAR  
AGR) SFC QUALITATIVE SERVICE PROGRAM (QSP) BOARD ANNOUNCEMENT MESSAGE**

**...Issued: [22 Oct 14]...**

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- A. AR 635-200 (ACTIVE DUTY ENLISTED ADMINISTRATIVE SEPARATIONS), 6 JUN 05, INCLUDING RAPID ACTION REVISION ISSUED 6 SEP 11.
- B. AR 600-8-104 (ARMY MILITARY HUMAN RESOURCE RECORDS MANAGEMENT), 7 APR 14.
- C. MEMORANDUM, HQDA, DAPE-MPE-PD, 13 MAR 12, SUBJECT: ENLISTED QUALITATIVE SERVICE PROGRAM (QSP).
- D. MEMORANDUM, HQDA, DAPE-MPE-PD, 28 AUG 12, SUBJECT: MODIFICATION OF THE ENLISTED QUALITATIVE SERVICE PROGRAM (QSP).
- E. MEMORANDUM, HQDA, DAPE-MPE-PD, 17 SEP 13, SUBJECT: CONSIDERED INFORMATION AND FILE ASSESSMENT PROCESS FOR THE ENLISTED QUALITATIVE SERVICE PROGRAM (QSP) BOARD.
- F. ALARACT MESSAGE 066/2012, DTG 141359Z MAR 12, SUBJECT: ENLISTED QUALITATIVE SERVICE PROGRAM (QSP).
- G. ALARACT MESSAGE 003/2013, SUBJECT: TRANSFERABILITY OF EDUCATION BENEFITS (TEB) / QUALITATIVE SERVICE PROGRAM (QSP).
1. THIS MILPER MESSAGE WILL EXPIRE NLT 31 OCT 15.
2. POLICY.
- A. THIS ANNOUNCEMENT CONTAINS INSTRUCTIONS REGARDING CONSIDERATION OF SFC FOR POSSIBLE HEADQUARTERS DEPARTMENT OF THE ARMY (HQDA) INVOLUNTARY SEPARATION FROM ACTIVE DUTY BY THE QSP. THE FY15 RA AND USAR AGR QSP SELECTION BOARDS WILL BE HELD IN CONJUNCTION WITH THE FY15 AC AND USAR AGR MSG PROMOTION BOARDS SCHEDULED TO CONVENE AT THE DA SECRETARIAT, FORT KNOX, KY ON 10 FEB 15.
- B. THE ARMY IMPLEMENTED THE ENLISTED QSP EFFECTIVE 1 APR 12. THE PROGRAM LEVERAGES EXISTING CENTRALIZED SELECTION BOARD PROCESSES TO:
- (1) IMPROVE NCO GRADE/MILITARY OCCUPATIONAL SPECIALTY (MOS) READINESS LEVELS BY SATISFYING FORCE STRUCTURE REQUIREMENTS.

(2) ENHANCE THE QUALITY OF THE NCO CORPS BY RETAINING NCOS WITH THE GREATEST POTENTIAL FOR FUTURE CONTRIBUTIONS TO THE ARMY.

(3) SUPPORT SUSTAINMENT OF VIABLE MOS CAREER PATHS TO SUPPORT AN ALL-VOLUNTEER ARMY.

C. POST-9/11 GI BILL TRANSFERABILITY. PER REF G, IN ORDER TO RETAIN THE ABILITY TO TRANSFER UNUSED POST-9/11 GI BILL BENEFITS TO FAMILY MEMBERS, ANY NCO WHO MAY BE SELECTED FOR DENIAL OF CONTINUED SERVICE BY THIS QSP BOARD MUST COMMIT TO THE REQUIRED ADDITIONAL DUTY SERVICE OBLIGATION PRIOR TO THE BOARD APPROVAL DATE AS ESTABLISHED BY THE DCS, G-1. BECAUSE BOARD APPROVAL DATES VARY, NCOS WHO ARE ELIGIBLE FOR CONSIDERATION FOR THIS BOARD ARE ADVISED TO TAKE NECESSARY STEPS AS SOON AS POSSIBLE TO RETAIN TRANSFERABILITY OF THEIR POST-9/11 GI BILL BENEFITS. TRANSFER OF POST-9/11 GI BILL IS NOT AUTHORIZED ONCE THE SOLDIER HAS BEEN APPROVED FOR INVOLUNTARY SEPARATION AND CAN NO LONGER MEET THE SERVICE REMAINING REQUIREMENT, UNLESS THE SOLDIER PREVIOUSLY COMMITTED TO THE SERVICE. NCOS ARE ENCOURAGED TO CONTACT THE APPROPRIATE APPROVING OFFICIAL LOCATED ON THE TRANSFER OF EDUCATION BENEFITS WEB-PAGE [HTTP://WWW.BENEFITS.VA.GOV/GIBILL/POST911\\_GIBILL.ASP](http://www.benefits.va.gov/gibill/post911_gibill.asp) TO INITIATE THIS PROCESS. THERE ARE NO EXCEPTIONS TO THIS PROVISION.

3. ELIGIBILITY CRITERIA: ALL USAR AGR AND RA SFC WITH A DATE OF RANK (DOR) OF 11 FEB 11 AND EARLIER AND A BASIC ACTIVE SERVICE DATE (BASD) OF 10 FEB 90 AND LATER.

4. INELIGIBILITY CRITERIA: THE FOLLOWING NCOS WILL NOT BE CONSIDERED FOR DENIAL OF CONTINUED SERVICE FROM ACTIVE DUTY BY THE QSP BOARDS:

A. ALL NCOS WITH APPROVED RETIREMENTS AS OF 30 JAN 15. NCOS WITH APPROVED VOLUNTARY RETIREMENTS ARE PROHIBITED FROM WITHDRAWING THE RETIREMENT AT A LATER DATE EXCEPT FOR EXTREME COMPASSIONATE OR HARDSHIP REASONS. THE COMMANDING GENERAL, HUMAN RESOURCES COMMAND (HRC) IS THE EXCEPTION APPROVING AUTHORITY.

B. NCOS PREVIOUSLY SELECTED FOR PROMOTION BY A CENTRALIZED BOARD WHEN THEIR NAME RESIDES ON A VALID PROMOTION SELECTION LIST AS OF THE ANNOUNCED QSP BOARD CONVENE DATE.

C. NCOS WHO POSSESS A PMOS LISTED BELOW:

(1) RA PMOS NOT BEING CONSIDERED: 15E, 15R, 15T, 15U, 15W, 18B, 18C, 18D, 18E, 18F, 25D, 29E, 35Q, 37F, 38B, AND 89D. ALL OTHER PMOS WILL BE CONSIDERED.

(2) USAR AGR PMOS NOT BEING CONSIDERED: 25B, 27D, 31B, 36B, 42A, 68W, 79R, 79V, AND 88M. ALL OTHER PMOS WILL BE CONSIDERED.

(3) ADDITIONAL MOS MAY BE REMOVED FROM QSP CONSIDERATION WHEN DICTATED BY OUT-OF-CYCLE STRUCTURE CHANGES.

5. ADDITIONAL QSP GUIDANCE: SELECTION FOR DENIAL OF CONTINUED SERVICE (INVOLUNTARY EARLY SEPARATION FROM ACTIVE DUTY) IS BASED ON AN NCO'S POTENTIAL FOR FUTURE CONTRIBUTIONS TO THE ARMY AND WILL BE DONE IN ACCORDANCE WITH THE BOARD'S MEMORANDUM OF INSTRUCTION.

A. NCOS ELIGIBLE FOR CONSIDERATION FOR INVOLUNTARY SEPARATION AS A RESULT OF ANY QSP BOARD PROCESS MAY SUBMIT MATTERS OF MITIGATION OR EXTENUATION TO THE PRESIDENT OF THE BOARD. SINCE THE BOARDS HAVE ACCESS TO EACH NCO'S ARMY MILITARY HUMAN RESOURCES RECORD (AMHRR), FORMERLY THE OFFICIAL MILITARY PERSONNEL FILE (OMPF), DOCUMENTS ALREADY FILED IN THE AMHRR SHOULD NOT BE INCLUDED. THE BOARDS WILL REVIEW EACH AFFECTED NCO'S AMHRR ALONG WITH ALL AUTHORIZED DOCUMENTS AND INFORMATION SUBMITTED BY THE NCO PRIOR TO MAKING A RECOMMENDATION FOR DENIAL OF CONTINUED SERVICE. MEMORANDUMS MUST BE ADDRESSED TO: PRESIDENT, QSP BOARD, C/O CDR, HRC, ATTN: AHRC-PDV-S, 1600 SPEARHEAD DIV AVE, DEPT 471, FORT KNOX, KY 40122-5407. SIGNED MEMORANDUMS SHOULD BE SCANNED AND EMAILED TO [USARMY.KNOX.HRC.MBX.DAS-BOARD-SELECT@MAIL.MIL](mailto:USARMY.KNOX.HRC.MBX.DAS-BOARD-SELECT@MAIL.MIL) FOR RA NCOS OR [USARMY.KNOX.HRC.MBX.TAGD-BOARD-AGRMSG@MAIL.MIL](mailto:USARMY.KNOX.HRC.MBX.TAGD-BOARD-AGRMSG@MAIL.MIL) FOR AGR NCOS. MEMORANDUMS MUST CONTAIN FULL NAME, NCO'S SIGNATURE, AND MUST BE RECEIVED NLT 30 JAN 15. MEMORANDUMS RECEIVED AFTER THIS DATE MAY NOT BE REFERRED TO THE BOARDS OR RESUBMITTED BY MEANS OF A STANDBY ADVISORY BOARD.

B. NCOS ELIGIBLE FOR CONSIDERATION BY THE QSP BOARDS MUST MAKE EVERY EFFORT TO ENSURE THEIR RECORDS ARE UPDATED AND NOT MISSING INFORMATION AS THAT MAY BE LOOKED AT UNFAVORABLY BY THE BOARD. THEREFORE, ALL NCOS IN THE ZONE OF CONSIDERATION FOR QSP ARE DIRECTED TO REVIEW THEIR AMHRR ONLINE AT [HTTPS://IPERMS.HRC.ARMY.MIL](https://IPERMS.HRC.ARMY.MIL) AND VERIFY COMPLETENESS AND ACCURACY. ELIGIBLE NCOS SHOULD ALSO ENSURE THEIR ENLISTED RECORD BRIEF (ERB) AND DA PHOTO ARE UP TO DATE. DA PHOTOS MUST BE ACCEPTED IN DA PHOTO MANAGEMENT INFORMATION SYSTEM (DAPMIS) NLT 5 FEB 15 (DAPMIS LOCATION [HTTP://WWW.VIOS.ARMY.MIL](http://WWW.VIOS.ARMY.MIL)). FAILURE TO DO THIS WILL NOT SUBSTANTIATE AN APPEAL.

C. UPDATING THE AMHRR THROUGH IPERMS:

(1) NCOS SERVICED BY AN S-1/MILITARY PERSONNEL DIVISION HUMAN RESOURCES (MPD/MIL HR) OFFICE OR UNIT ADMINISTRATOR (UA) WILL PROCESS THEIR AMHRR DOCUMENTS THROUGH THAT OFFICE. S-1/MPD/MIL HR OFFICES OR UA WILL USE THE WEB UPLOAD FEATURE IN IPERMS TO SUBMIT AUTHORIZED AMHRR DOCUMENT UPDATES IAW REF B. USE THE FOLLOWING LINK TO ACCESS THE AUTHORIZED DOCUMENTS LIST: [HTTP://WWW.HRC.ARMY.MIL/SITE/ASSETS/PDF/IPERMS\\_REQUIRED\\_DOCUMENTS.PDF](http://WWW.HRC.ARMY.MIL/SITE/ASSETS/PDF/IPERMS_REQUIRED_DOCUMENTS.PDF). ALL DOCUMENTS MUST INCLUDE A FULL NAME AND COMPLETE NINE DIGIT SSN.

(2) ALL AMHRR/IPERMS UPDATE SUBMISSIONS MUST BE RECEIVED NLT 30 JAN 15 TO ALLOW FOR SUFFICIENT PROCESSING TIME. ENSURE S1/MPD/MILITARY HR OFFICE OR UA TYPE THE WORD "BOARD" IN THE COMMENT FIELD OF THE BATCH FOR PRIORITY PROCESSING (WRITE DOWN THE BATCH NUMBER FOR FUTURE REFERENCE). ALL UPDATES TO THE PERFORMANCE FOLDER OF THE AMHRR WILL POPULATE THE MY BOARD FILE APPLICATION, BUT TYPICALLY THERE ARE DELAYS INVOLVED.

(3) FOR RESOLUTION OF DUPLICATE, INVERTED, MISFILED, OR MASKED DOCUMENTS, THE SUPPORTING S1/MPD/UA/MIL HR OFFICE OR CAREER MANAGER SHOULD SUBMIT A REQUEST TO [USARMY.KNOX.HRC.MBX.IPERMS-BOARD-SUPPORT@MAIL.MIL](mailto:USARMY.KNOX.HRC.MBX.IPERMS-BOARD-SUPPORT@MAIL.MIL).

(4) DO NOT SUBMIT NCO EVALUATION REPORTS (DA FORM 2166-8) OR ACADEMIC EVALUATION REPORTS (DA FORM 1059) TO IPERMS; THEY MUST GO TO THE EVALUATIONS BRANCH FOR PROCESSING.

(5) FOR ADDITIONAL INFORMATION ON UPDATING BOARD DOCUMENTS IN IPERMS REFER TO THE FOLLOWING LINK: [HTTPS://WWW.HRC.ARMY.MIL/TAGDW/UPDATING%20BOARD%20DOCUMENTS](https://WWW.HRC.ARMY.MIL/TAGDW/UPDATING%20BOARD%20DOCUMENTS).

D. THE FOLLOWING "WITHIN-GRADE" DOCUMENTS THAT ARE ACCURATE, RELEVANT, AND COMPLETE, WILL BE EXTRACTED FROM THE RESTRICTED FOLDER OF THE AMHRR AND GIVEN TO THE QSP BOARD FOR USE IN THEIR DELIBERATIONS:

(1) ARTICLE 15 OR OTHER UNIFORM CODE OF MILITARY JUSTICE ACTIONS RECEIVED THAT HAVE NOT BEEN SET ASIDE BY PROPER AUTHORITY.

(2) DEPARTMENT OF THE ARMY SUITABILITY EVALUATION BOARD FILING OF UNFAVORABLE INFORMATION.

(3) PUNITIVE OR ADMINISTRATIVE LETTERS OF REPRIMAND, ADMONITION, OR CENSURE.

E. SPECIAL EVALUATIONS (NCOERS) FOR QSP BOARDS ARE NOT AUTHORIZED.

F. NOTIFICATION: NCOS SELECTED FOR EARLY SEPARATION WILL BE NOTIFIED THROUGH APPROPRIATE CHANNELS BY COMMANDERS SPECIFIED IN REF A, PARA 1-19. FOR THESE NCOS, HRC WILL TOP LOAD A RESTRICTION CODE INTO THE PERSONNEL DATABASE TO IDENTIFY THEM AS BEING SELECTED FOR INVOLUNTARY SEPARATION FROM ACTIVE DUTY UNDER THE QSP BOARD PROCESS.

6. POINTS OF CONTACT:

A. QSP: [USARMY.KNOX.HRC.MBX.EPMD-TRANSITION-BRANCH@MAIL.MIL](mailto:USARMY.KNOX.HRC.MBX.EPMD-TRANSITION-BRANCH@MAIL.MIL) OR (502) 613-5454/5048 (DSN 983-5454/5048).

B. NCOER POLICY: [USARMY.KNOX.HRC.MBX.TAGD-EVAL-POLICY@MAIL.MIL](mailto:USARMY.KNOX.HRC.MBX.TAGD-EVAL-POLICY@MAIL.MIL) OR (502) 613-9019 (DSN 983-9019).

C. BOARD SUPPORT: [USARMY.KNOX.HRC.MBX.DAS-BOARD-SELECT@MAIL.MIL](mailto:USARMY.KNOX.HRC.MBX.DAS-BOARD-SELECT@MAIL.MIL).

D. ERB UPDATE: LOCAL S1/MPD.

E. AMHRR-IPERMS INQUIRIES:

(1) EMAIL [USARMY.KNOX.HRC.MBX.IPERMS-BOARD-SUPPORT@MAIL.MIL](mailto:USARMY.KNOX.HRC.MBX.IPERMS-BOARD-SUPPORT@MAIL.MIL) OR (502) 613-8995 (DSN 983-8995).

(2) DO NOT SEND AMHRR UPDATE DOCUMENTS TO THE IPERMS ADDRESS ABOVE. FOLLOW THE PROCEDURES IN PARA 5C ABOVE TO USE THE WEB UPLOAD FEATURE IN IPERMS.

F. MEMO TO THE BOARD PRESIDENT: [USARMY.KNOX.HRC.MBX.DAS-BOARD-SELECT@MAIL.MIL](mailto:USARMY.KNOX.HRC.MBX.DAS-BOARD-SELECT@MAIL.MIL) FOR RA NCOS

G. MEMO TO THE BOARD PRESIDENT: [USARMY.KNOX.HRC.MBX.TAGD-BOARD-AGRMSG@MAIL.MIL](mailto:USARMY.KNOX.HRC.MBX.TAGD-BOARD-AGRMSG@MAIL.MIL) FOR AGR NCOS