1. This message will expire on 1 March 2020.

2. Program description: The FBI National Academy (FBINA) is a professional course of study that serves to improve the administration of justice in police departments and agencies at home and abroad and to raise law enforcement standards, knowledge, and cooperation worldwide through instruction in law enforcement and related subjects including: law, behavioral science, forensic science, understanding terrorism/terrorism mindsets, leadership development, communication, and health/fitness.

3. Selection process: The FBINA selection panel will nominate four primary attendees and 10 alternates which are distributed among two distinct groups: (1) Military Police branch commissioned officers and (2) United States Army Criminal Investigation Division Command (USACIDC) criminal investigators. Representatives from HRC, the MP Corps and USACIDC will form the nomination panel. MP Branch does not vote on the panel. MP Branch will convene a panel between 21 and 22 May 2019 to select nominees for the CY2020 training program. HRC will contact the respective unit commanders of each selectee after the panel results have been approved. Once the unit commanders have validated the continued eligibility of nominated personnel, all primary and alternate nominees will receive an official letter of notification in June 2019 that they have been recommended to attend the FBINA. Final acceptance of the nominee rests with the FBI, who will review nomination files, conduct personal interviews and require favorable background checks. The FBI reserves the right to approve or disapprove all nominations.

4. Program tenure/location: This program is approximately 10 weeks long. Candidates will attend the FBINA at Quantico, Virginia on TDY status. Travel will be funded by the candidate’s unit or organization and room and board will be funded by the FBINA. The FBINA has announced the following class sessions for CY2020:


5. Obligations incurred: Candidates will incur a three for one active duty service obligation (ADSO), computed in days, for every day in the program.
6. Prerequisites:

a. Must be an active duty officer, warrant officer or non-commissioned officer in the following categories:

   (1) Military Police Captain or Non-Promotable Major (31A).

   (2) USACIDC Personnel.

   (a) Special Agent (MOS 311A) Warrant Officer, CW2-CW4.

   (b) Special Agent (MOS 31D) Enlisted, SFC-SGM.

b. Be at least 25 years of age, and not more than 50.

c. Captain and Non-Promotable Majors must not have more than 15 years of active federal service (AFS) as of June 2020.

d. Special Agent Warrant Officers will not have an AFS eligibility cutoff. Warrant Officers must meet all other eligibility requirements and have not been previously non-selected for promotion to the next grade.

e. Special Agent Enlisted Soldiers must not have more than 15 years of AFS as of June 2020. Waivers will be accepted for Special Agent Enlisted Soldiers up to 20 years of AFS as of June 2020.

f. All applicants must meet army and FBI height/weight requirements and have passed the three event standard Army Physical Fitness Test (APFT) within six months of the panel’s convening date. The three standard events are: push-ups, sit-ups, and the 2 mile run.

g. All applicants must be in excellent physical condition, capable of sustaining strenuous exertion and regular participation in the use of firearms, physical training, and defensive tactics.

h. All applicants cannot be pending any adverse actions.

i. Captains, Majors, and Warrant Officers must not have submitted an Unqualified Resignation or Voluntary Retirement.

j. All applicants must be capable of, and prepared to serve in a law enforcement/investigative field within the United States Army upon completion of the FBINA.

k. OCONUS applicants planning to apply must be in a CONUS assignment at least six months prior to their planned attendance. This provision has been implemented by the
FBINA to facilitate conducting proper background investigations. Applicants can submit a waiver to facilitate a background check from an OCONUS location.

l. Officers must possess a baccalaureate degree and be a Captain’s Career Course graduate.

m. Captains must have completed at least 12 months in company command by the time of the panel’s convene date.

n. Majors must have completed at least 12 months in a key and developmental position by the time of the panel’s convene date.

o. DA Civilians are not eligible to compete.

p. Warrant Officer and Enlisted applicants must have completed appropriate PME for current grade.

q. All applicants must not have any derogatory information in their official files.

7. How to apply:

a. Applications must be staffed through the applicant’s command, O-5 or O-6 level, as applicable. Officer and enlisted availability to attend will be determined by respective assignment branches and weighed against other priority requirements Army-wide for the particular grade and AOC/MOS involved.

b. Applications from Military Police officers and USACIDC personnel will be submitted to HRC through the applicant’s first field grade commander. Applications will be emailed to CPT Tate Langley, MP Branch Future Readiness Officer, at tate.e.langley.mil@mail.mil.

c. Applications must be received by HRC, NLT 6 May 2019. Late applications will not be considered.

8. Application:

a. Memorandum of Application, signed by the applicant, containing the following information:


   (2) Subject: Application for CY20 FBINA.
(3) Name, Rank, SSN, Branch, Specialty/MOS.

(4) Duty address, DSN/COM telephone number, and enterprise email address.

(5) Height/weight, date and score of last APFT.

(6) Brief description of military and civilian law enforcement/investigative experience and training.

(7) Funding statement. HRC does not fund attendance to FBINA. Room and board is provided by the FBI for the duration of the course. The application memorandum must contain a statement wherein the individual’s command or installation agrees to fund any additional costs associated with attending the FBINA. Associated costs would include travel to and return from FBINA. An individual can agree to fund attendance at personal expense as long as this is addressed in the memorandum. Applications missing an accurate funding statement or containing an erroneous funding statement will not be considered.

b. Supervisor’s endorsement. The applicant’s immediate commander or supervisor will attest to the applicant’s compliance with Army and FBI height/weight standards and latest APFT results. Supervisor’s endorsement should be in memorandum format. Applicants without proper endorsement will not be considered. For those applicants who will not be attending the FBINA in conjunction with a PCS, the commander must list—in priority—all sessions the applicant will be released from current duty to attend.

c. Letters of recommendation (LOR). A minimum of two and a maximum of three LOR, in letter or memorandum format, should be addressed to the president of the selection panel.

d. Applicants must also submit their most current DA FORM 705 (APFT Score Card) and DA FORM 5500/5501 (Body Fat Content), if applicable.

e. Panel members will have access to review applicant’s entire performance files. Applications will also be reviewed by your career branch for eligibility, availability and derogatory information.

9. The personal data required for application is required to permit a thorough evaluation of applicants. Use of this information will be restricted to nomination panel members and concerned commands and activities.

10. Candidates are responsible for ensuring their official military photo and ORB or ERB are up to date.
11. Any application packet that is not complete, as directed by paragraph eight above will be returned to the candidate, and may result in missing the submission suspense date and not being considered for this program.

12. Direct all questions concerning this program to CPT Tate Langley, DSN 983-6016; COM (502) 613-6016; Email: tate.e.langley.mil@mail.mil.