

**Title**

**FY17 U.S. Army Federal Officer Candidate School Program Announcement**

**...Issued:[13-Oct-2016]...**

- A. Title 10 USC 12203 and 12301
- B. DoDI 6130.03, Medical Standards for Appointment, Enlistment, or Induction in the Military Services.
- C. DoDI 1310.02, Appointing Commissioned Officers.
- D. DoDI 1304.26, Qualification Standards for Enlistment, Appointment and Induction
- E. ASA, M&RA Directive Memorandum Subject: Requirement for Federal Officer Candidate School (OCS) Candidates to Possess a Baccalaureate Degree to Attend Federal OCS, 2 September 2009.
- F. DA, G1 Memo, DAPE-MPO-AP, Office of Deputy Chief of Staff – G1, Subject: FY 17 Federal Officer Candidate School (OCS) Accessions Mission.
- G. Army Directive – Self-Reporting by Officers and Senior Enlisted Members of Criminal Convictions, 21 September 2011.
- H. AR 601-100, Appointment of Commissioned and Warrant Officers in the Regular Army, 21 November 2006.
- I. AR 350-51, Officer Candidate School (OCS), 11 June 2001.
- J. AR 140-50, Officer Candidate School Program, USAR, 15 October 1999.
- K. AR 135-100, Appointment of Commissioned and Warrant Officers of the Army, 01 September 1994.
- L. AR 135-18, The Active Guard and Reserve (AGR) Program, 01 November 2004.
- M. AR 40-501, Standards of Medical Fitness (\* RAR 001 10 September 2008).
- N. AR 670-1, Wear and Appearance of Army Uniforms and Insignia, 31 March 2014.
- O. AR 601-210, Active and Reserve Components Enlistment Program, 31 August 2016.
- P. AR 614-200, Enlisted Assignments and Utilization Management, 26 February 2009.

Q. DA PAM 670-1, Guide to the Wear and Appearance of Army Uniforms and Insignia, 31 March 2014.

R. Officer Candidate School (OCS) Enrollment and Commissioning Criteria (ARNG-HRH Policy Memo).

S. Fort Rucker Directive Memo, ATZQ-CDF-P, Subject: Required Documentation to be Included with Aviation Branching Requests from OCS Applicants.

T. AR 600-9, The Army Body Composition Program, 28 July 2013

U. Sample forms may be found on the HRC OCS website at <https://www.hrc.army.mil/officer/officer%20candidate%20school>.

V. Army Directive 2016-1, Expanding Positions and Changing the Army Policy for the Assignment of Female Soldiers

1. This MILPER message rescinds MILPER message 15-270 and all previous MILPER messages related to OCS and applies to FY 17 OCS mission requirements and HQDA OCS selection panels. This message expires 30 September 2017 unless earlier rescinded or amended.

2. Changes noted in this MILPER:

- a. Establishes HQDA OCS selection panel dates (para 4)
- b. Adds additional requirements for band members wishing to serve as band officers (para 7)
- c. Requires two APFT scores. (para 9o(2))

3. Applicability. This message applies to all Active Component (AC), US Army Reserve (USAR), and National Guard in-service applicants for Federal OCS at the Ft Benning, GA, Officer Candidate School. This message contains Soldier eligibility and application requirements, waiver and selection procedures, and general information.

- a. This message does not pertain to State and accelerated National Guard OCS training. Specific rules for National Guard application for the Federal OCS program can be found in reference R.
- b. USAR Soldiers must contact Army Reserve Careers Division (ARCD) for assistance.

4. (FY 17 Panel Dates. The following dates are for USAR and AC in-service Soldiers and FY17 HQDA OCS selection panels held at HRC. HRC does not establish dates for local interviews held at brigade or higher, Military Personnel Divisions (MPD), or for National Guard. For local interview dates please contact your S1/G1, State AG, or Military Personnel Division; USAR will contact ARCD. Packets must be submitted via AKO Organizational file. HRC will approve submitters of OCS packets. HRC approved submitters must request access in order to submit packets. Submitting packets via email is prohibited without prior approval from HRC Officer Accessions Branch (OAB) prior approval. Packets submitted via email without OAB approval will be returned without action.

a. Panel date 17-20 January 2017. Deadline for packet submission is 18 November 2016. Requests for waiver of requirements for commissioning must be submitted to HRC no later than 21 October 2016. ARCD will establish USAR application deadlines to meet HRC deadline. Dates are subject to change and announced by MILPER message as required.

b. Panel date 15-19 May 2017. Deadline for packet submission is 17 March 2017. Requests for waiver of requirements for commissioning must be submitted to HRC no later than 17 February 2017. ARCD will establish USAR application deadlines to meet HRC deadline. Dates are subject to change and announced by MILPER message as required.

c. Panel date 5-8 September 2017. Deadline for packet submission is 7 July 2017. Requests for waiver of requirements for commissioning must be submitted to HRC no later than 9 June 2017. ARCD will establish USAR application deadlines to meet HRC deadline. Dates are subject to change and announced by MILPER message as required.

#### 5. Responsibilities:

a. Soldiers are responsible for completing all required forms that they can complete themselves. Forms that cannot be completed by the Soldier will be processed to completion by company or battalion S1.

b. S1, MPD/DHR and the Soldier's chain of command must assist the applicant and answer applicant questions. S1, MPD/DHR may contact the HRC OCS program office for assistance.

c. Unit level S1 will review all forms and ensure the Soldier's AMHRR and ERB/ORB are up to date. Forms to be completed at company level are listed below. HRC OCS program personnel will not submit documents to AMHRR on behalf of the Soldier.

(1) DA form 5339, OCS Applicant's Commander's Evaluation Sheet.

(2) DA Form 61, Application for Appointment (first commander in applicant's chain of command recommends in section 2, page 4).

(3) Letter of recommendation, if applicable.

(4) DA Form 705, APFT score card. (see para 9o(2)).

(5) DA Form 5500 or 5501, Body Fat Worksheet, if applicable.

(6) Review and update of applicant's ERB/ORB (AC) or DA Form 2-1 or ARB (USAR).

d. Battalion S1 will submit all forms and ensure all records are up to date. The battalion S1 will submit packet to brigade or higher to schedule and conduct the structured interview. Battalion commander or higher must recommend on DA 61, section 2 page 4.

e. Brigade or higher S1 or MPD/DHR (for AC Soldiers only) is responsible for:

(1) Schedule and conduct the structured interview (see para 6). This may not be delegated below the Colonel (O6) command level.

(2) Final review of the packet.

(3) Submit only packets of those recommended by the majority of the interview panel through the AKO organizational file. Brigade or higher S1/G1 or MPD/DHR personnel requiring access to the AKO organizational folder must contact the points of contact noted in the last paragraph of this message for access. Access will not be granted to units below Colonel (O6) command level without authorization from HRC, OAB.

(4) Each application packet will be uploaded to AKO in two separate scans in .pdf format. One scan will contain only the physical. The other scan will contain all other required documents listed in this paragraph, no physical documents permitted in the second scan.

6. Structured Interview. The following is specific guidance for the Structured Interview (SI).

a. The DA Form 6285, Interview Plan 2 (Structured Interview, also known as the local board) is similar to a job interview and is intended to be objective. Interview members that have recommended or are in the Soldier's immediate chain of command or have personal knowledge of the applicant cannot be objective; therefore, they may not sit as interviewers.

b. Immediately before the Structured Interview, the panel members will require the

applicant to submit a handwritten narrative stating “Why I Want to be an Army Officer.” The purpose of this narrative is to give the interviewers a chance to evaluate the applicant’s writing and ability to express a desire to serve as a commissioned officer. Applicant has 1 hour to complete the Essay. Use of lined paper is encouraged.

c. A panel of three commissioned officers will conduct the Structured Interview. Panel president must hold the grade of O4 (MAJ) or above, while the remaining 2 panel members hold the grade of O3 (CPT) or above.

d. Interviewers will ask as many questions as possible from the DA Form 6285, but are not limited to the questions on the form. It is likely that an applicant will answer a question that might lead to questions not contained in the DA Form 6285. This is permissible and encouraged.

e. Interviewers may be given the Soldier’s OCS packet for review no more than one day prior to the Structured Interview. Packets will remain in control of the MPD/DHR or BDE S1 and will not be distributed. The OCS application packet is to be considered sensitive and confidential, as it contains personally identifiable information (PII). Physicals will not be given to interviewers.

f. Interviewers will not contact the Soldier’s unit, nor will they contact individuals with personal knowledge of the Soldier.

g. Structured Interview results may not be given to the Soldier once the interview has been completed.

h. Soldiers not recommended by the panel majority will have their packet, minus the DA Form 6285, returned. At no time, regardless of recommendation, will the DA Form 6285 be given to the Soldier.

i. Senior member of the interview panel will counsel Soldiers not recommended by the interview panel regarding areas in which the Soldier may improve. DA Form 6285 will be destroyed for Soldiers not recommended by the panel majority.

j. Each Interviewer will complete their own DA Form 6285 all areas of the DA Form 6285, page 1 so that relationship to the Soldier can be determined. DA Forms 6285 will not be combined into one DA Form 6285.

k. Each interviewer will place their signature block and sign and date the DA Form 6285 on page 16. Each interviewer will make a statement of one or two paragraphs in length, either on DA Form 6285, page 16, or they may submit a typed statement in lieu of comments on DA Form 6285, page 16; statements must be legible. Separate statements must be in memo format.

l. Submit only pages 1, 15 and 16 of DA Form 6285.

7. Additional branching requirements for band members. Candidates wishing to branch into Area of Concentration (AOC) 42C, Adjutant General/Army Music Officer must first pass a technical audition administered by the U.S. Army School of Music. Information on the audition process can be found at: <http://www.usarmyband.com/vacancies/conductor---army-band-programs.html>, or by contacting the Army Music Officer Accessions Coordinator: MAJ Daniel Toven, U.S. Army School of Music, ATTN: Officer Auditions, 1420 Gator Boulevard, Virginia Beach, VA 23459-2617, [daniel.f.toven.mil@mail.mil](mailto:daniel.f.toven.mil@mail.mil), 757.462.7508, DSN: 312.253.7508

8. Persons who may not apply:

a. Have been convicted by civil or military courts. (Does not apply to minor traffic violations with a fine or forfeiture of \$250.00 or less); however, Soldiers with multiple low dollar traffic/non-traffic offenses may be required to submit additional documents that address the specific charges/issues. May not have been judged to be a juvenile offender, even if conviction was removed from court records.

(1) For a felony crime of rape, sexual abuse, sexual assault, incest, any other sexual offense, or when the disposition requires the person to register as a sex offender, or other felonious charges. No waivers authorized.

(2) Are not of good moral character. Any Soldier under suspension of favorable personnel action cannot be concluded to be of good moral character.

b. They have been alerted, to include verbal notification, of deployment or PCS.

c. AC and USAR in-service Soldiers that will be 33 years of age on the convening date of the HQDA OCS selection panel. No Soldier, regardless of component, may reach their 34th birthday when arriving for OCS training, nor will they graduate from OCS without an approved Exception to Policy (ETP) from the appropriate authority.

d. Soldiers scheduled to attend or selected for any training or schools not associated with unit training (e.g. Drill Sergeant, Recruiting, MOS reclassification, ASI training, etc.). Soldiers may attend NCOES training as long as it does not conflict with selectee's scheduled OCS training. (May request an exception if release from commitment is granted by the appropriate authority).

e. Soldiers with less than a 110 GT. (No exception or waiver)

f. Soldiers who are not United States (U.S.) citizens. (No exception or waiver)

g. Soldiers without a completed baccalaureate degree from an accredited university or college. (No exception or waiver)

- h. Individuals who did not successfully complete an officer's commissioning source.
- i. Soldiers who are enrolled in or attending basic combat training (BCT); or Advanced Individual Training (AIT), or have completed MOS/ASI training within 1 year prior to application (if MOS/ASI requires a minimum commitment). (No exception or waiver)
- j. Deployed Soldiers are not required to submit a commissioning physical, but must submit a physical that meets the standard of references B and M within 90 days of redeployment. (No exception or waiver)
- k. Conscientious objectors, unless Soldier renounces such belief in writing. (No exception or waiver).
- l. Soldiers involuntarily separated from any branch of service under less than honorable conditions. (No exception or waiver)
- m. Soldiers ineligible for a security clearance or have had a security clearance revoked or denied. (No exception or waiver)
- n. Soldiers that cannot be commissioned before reaching 10 years active federal service (AFS). (No exception or waiver)
- o. Soldiers eligible, selected or identified for separation under any program.
- p. Soldiers with an active application for any path that would lead to a commission in any branch of service.
- q. Soldiers disqualified for appointment as an officer for medical reasons in any other path to commission.
- r. Soldiers on or placed on TDY orders that result in any type of utilization. Utilization tours are those tours of duty/MOS that require the Soldier to serve in an MOS, ASI or location for a period of time. Example of utilization tours are Drill Sergeant, AIT Platoon Sergeant, Special Forces, Detailed Recruiter, and Defense Language Institute students. Other restrictions may also apply (e.g. DA Select for White House Communication Office).
- s. Active Guard/Reserve (AGR).
  - (1) Soldiers in the Title 10 AGR program are not eligible to attend OCS. Conditional release from the Title 10 AGR program is not authorized. (No exception or waiver)
  - (2) ARNG Title 32 AGR Soldiers may attend Federal OCS while serving in an AGR status; however, they must not be commissioned unless they have been selected for an AGR commissioned officer position.



t. Soldiers who currently are or have been in violation of the Lautenberg Amendment. (No exception or waiver)

u. Soldiers not recommended by one of the first two commanders in their chain of command.

v. Soldiers enlisted under the Military Accessions Vital to the National Interest (MAVNI) program.

9. Documents required in the OCS packet. The required documents for in-service application to the Federal OCS School at Ft Benning (USAR and AC) are listed below. Do not scan colored documents. Documents must be arranged in the order listed. Do not submit any documents not listed in this message. National Guard Soldiers must contact their state headquarters for packet requirements. Sample forms and information can be found on the HRC OCS website.

a. DA photo in the Army Service Uniform (ASU) is required. If a photo already exists in DAPMIS, a photo does not need to be included. If not in DAPMIS a scanned copy of a DA photo is acceptable. Deployed Soldiers without a photo lab may submit a black and white photo in the Army Combat Uniform as long as it is similar in style to a DA photo. Photos of deployed Soldiers must be signed by either the Soldier's 1SG or Commanding Officer.

b. Essay titled "Why I Want to be an Officer". Must be hand written by the applicant and legible (typed essays are not accepted). Maximum length is two pages. Typed essays will result in the packet being returned without action. Essay must be completed within one hour of start of the Structured Interview.

c. DA Form 6285, Interview Plan 2. (See para 6)

d. DA Form 61. An instruction sheet is available upon request by contacting the points of contact listed in the last paragraph of this message. Branch selections are IAW AD 2016-1. USAR Soldiers will select the branch of the position for which they have been identified.

(1) AC applicants must select 2 combat arms, 2 combat support and 2 combat service support branches. 1 combat arms branch must be among the top 3 choices. The remaining 4 branches are at the discretion of the applicant. Specialty branches are not authorized at Federal OCS.

(2) Page 4, part II, the "recommendation" block must be checked by the first two commanders in the chain of command (minimum CPT and LTC). Commanders must make a statement in the remarks section of the recommendation blocks. Commanders may attach letters of recommendation and enter "See attached letter of recommendation" in the remarks blocks.



e. Personal information sheet. Soldiers may request a copy of this form from the HRC OCS program office or by visiting the HRC OCS website.

f. Last 3 evaluations, if applicable. It is requested that rating chains not end a rating period for the sole purpose of applying for OCS.

g. DA Form 1059. For all professional development, (NCOES/OES) courses completed, if applicable.

h. All college transcripts. Unofficial transcripts are not accepted as proof of degree. All transcripts must be from accredited institutions found on the Council for Higher Education Accreditation (CHEA) or Department of Education (DOE) websites.

(1) No color copies. If Soldier is in a postgraduate program, it is recommended that the packet contain any transcripts available towards the postgraduate degree.

(2) Transcripts not in AMHRR must be stamped as certified true copies, legible when copied and signed by their S1 OIC. Transcripts must show cumulative GPA, cumulative hours, type degree conferred and date degree was conferred.

(3) An education center memo may serve as an official certification of degree. The memo from an installation education center must state cumulative GPA, cumulative hours, type and date degree was conferred. USAR Soldiers who do not have an education center may submit original transcripts to the first commander in their chain of command for verification. Commanders may substitute the education center memo with a similar memo.

(4) Soldiers who have met the requirements for a baccalaureate degree but have not received a final transcript and certificate may submit a letter from their college/university with all earlier transcripts. The memo must state that the requirements have been met for awarding the degree and must include cumulative GPA, cumulative hours, degree conferred, and expected date final transcript will be issued to graduate. Soldiers must be in good standing and eligible to receive their degree at the time of submission of the OCS application packet to their unit. Soldiers in this category may apply for OCS, but if selected, will not be enrolled until final transcript is received, reviewed, and validated at HRC OCS program office. In this case an unofficial transcript must be submitted in lieu of the certified transcript. Soldiers must remain eligible while awaiting final transcript.

(5) Soldiers with foreign degrees must submit a transcript translation from an accredited translation service. A list of authorized translation services can be found on <http://www.naces.org/members>.

i. Letters of recommendation (LOR) are optional. Applicants may submit up to four letters of recommendation, two pages each, less than one year from the date the HQDA OCS selection panel will meet. Letters may come from the Soldier's chain-of-command

and/or from other sources, either military or civilian.

j. DA Form 5339. Must indicate Soldier's height and weight at the time application was submitted to company commander. Use only the ratings noted on the form.

k. DA Form 4322 (AC only).

l. DA Form 3574 or 3575 (USAR only).

m. Updated enlisted/officer record brief (ERB/ORB) (AC only).

n. DA Form 2-1 or ARB (USAR only).

o. DA Form 705.

(1) All Soldiers must submit their most recent record APFT. The most recent APFT will be taken no more than 2 months before the applicant has the structured interview.

(2) All Soldiers must submit a minimum of two APFTs. APFTs must be at least 30 days apart.

(3) Soldiers deployed to hostile fire zones where conditions are too dangerous to take an APFT must submit the most recent record APFT prior to deployment and a memorandum from a LTC or higher stating the exemption exists for all Soldiers in the applicant's location.

(4) DA Form 705 must have event score, time, height, weight, and signature of scorer. Go/no go block must be checked. Soldiers that have no go checked in both weight and body fat blocks may not apply.

(5) No permanent profile against any event in the standard APFT is permitted.

p. DA Form 5500 (males) or DA Form 5501 (females), if applicable.

q. All DD Forms 214, if applicable.

r. DD Form 785, Record of Disenrollment from Officer Type Training, if applicable.

s. Installation security manager memo showing an interim or higher clearance. Soldiers with an interim secret clearance, if selected by the HQDA OCS selection panel, must have final secret clearance prior to enrollment in OCS.

t. Verification of citizenship memo, if applicable. If the Soldier applicant was born outside of the U.S. or one of its holdings a copy of a U.S. issued passport serves as verification of citizenship. Proof of U.S. citizenship must be in AMHRR, or must be verified by the commander's citizenship memo. A sample memo is available upon

request.

u. DA Form 2A (USAR only).

v. SIFT test score results. If AV is selected as a branch, score must be above 40. Minimum GPA for AV branch is 3.0 (reference T).

w. Vacancy statement (USAR only). USAR Soldiers applying for OCS must include a copy of the ROC load sheet with the OCS application packet. USAR Soldiers placed in MI positions must be cleared by USARC G-1 prior to submission of packet to HRC.

x. Structured interview approval memo. Sample may be requested from the OCS program office. See para 6 for interview requirements. Memo must be issued by the O6 (COL) level commander or above that established the structured interview. Structured interviews are not authorized below the O6 command level.

y. Unit commander's clearance memo. Sample may be requested from OCS program office. Soldiers should be able to demonstrate their ability to maintain mental and physical health at time of application and prior to arrival at OCS. Within two weeks prior to departure for training, the unit commander will interview the selectee. This in-depth interview is to verify that the selectee is still qualified and motivated to attend OCS. It ensures that no disqualifying factors (for example, physical, financial, personal, or motivational) have surfaced since the selectee appeared before the structured interview board.

z. DD Form 2807-1, Report of Medical History and DD Form 2808, Report of Medical Examination.

(1) Documents must illustrate proof that the applicant meets AR 40-501, chapter 2 medical fitness standards at the time the application packet is submitted. Alternate forms are not permitted. The following standards, at a minimum, must be met:

(2) Physical may not be older than sixteen months at the time the HQDA OCS selection panel convenes.

(3) Both DD Forms must indicate type of physical is "other-OCS" or "commissioning".

(4) Minimum PULHES is 222221.

(5) All lab test results must be submitted with the packet.

(6) Hearing conservation test is required.

(7) Soldiers that have previously received any type of corrective eye surgery must submit the pre-operative eye measurements with the application packet. Applicants are reminded that having any type of corrective eye surgery will be cause for medical disqualification until 2 positive eye exams noting no issues are performed.

(8) Soldiers selecting AV as a branch must have an approved flight physical stamp issued by Ft Rucker Aeromedical, showing "qualified" on their chapter 2 commissioning physical

(9) Soldiers who exceed HT/WT on the date the physical is completed must submit a DA Form 5500 or 5501.

(10) Soldiers who are placed on profile after selection and prior to OCS report date may not attend until cleared by medical examination from their primary care manager.

aa. Physicals for Soldiers deployed to a combat zone are temporarily exempt from the physical requirement. These Soldiers must take and submit the complete appointment physical to the HRC OCS program office within 90 days of redeployment. Soldiers in this category who are selected for OCS will not be enrolled in OCS until they are medically cleared by the HRC Surgeon's Office. Soldiers who are selected and fail to comply will be removed from the selection list and must reapply at a later date, if still fully qualified.

10. Exceptions to policy (ETP). The following are the minimum documents required to process an ETP. Battalion S1 may submit ETP if authorized by their higher headquarters. Suspense date for an ETP are noted in paragraph 4.

a. DA Form 4187, signed by first commander in chain of command. (Sample may be requested from HRC)

b. DA Form 4187-1-R signed by LTC commander (O5) or higher.

c. Updated ERB/ORB (AC) or DA Form 2-1 or ARB (USAR)

d. DA Form 705. Showing record APFT having been taken within 60 days of ETP/waiver request submission to unit commander.

e. DA Form 5500 (male) or DA Form 5501 (female), if not within HT/WT requirement of AR 600-9.

f. All college transcripts and education center memo.

g. Last NCOER/OER, if applicable.

h. DA Form 1059, if applicable.

i. DD Form 785, if applicable.

j. Supporting legal documentation and sworn statement, if ETP/waiver is for civil/moral

issue.

11. Waiver requests may be submitted by battalion S1 unless brigade or higher policy differs. Waiver requests must contain all documents listed in para 8. The structured interview is not required for processing a waiver packet.

12. Exceptions to policy and waiver requests received with application packets will be returned without action. Packets of applicants that require an exception to policy or waiver that do not disclose issues will be returned without action. Waiver authorities can be found in AR 350-51 (AC), AR 140-50 (USAR), AR 40-501 and reference R (NG).

13. Assignment, enrollment and orders. OCS candidates are administratively promoted by the Commandant, OCS to the rank of SGT while attending OCS. OCS candidates administratively eliminated or medically disqualified while at OCS will be administratively reduced in grade as determined by the Commandant, OCS.

a. AC Soldiers. HRC will place all AC Soldiers in OCS through ATRRS. AC Soldiers will attend OCS in a TDY and return status. The Soldier's unit/installation is responsible for creating orders. Requests for orders (RFO) for AC selectees are not required. Enrollment in OCS in ATRRS is confirmation of selection and will suffice in lieu of RFO.

b. USAR Soldiers.

(1) Only USAR Soldiers selected on an HQDA OCS selection panel held at HRC will be enrolled in OCS.

(2) Officer selects are transferred from the losing unit to the gaining unit in the position for which the applicant was paneled. The gaining unit will enroll the Soldier in OCS through ATRRS.

(3) Any changes to the branch/position against which the Soldier was paneled will be sent to the USARC G-1 IMT team at [usarmy.usar.usarc-hq.mbx.accessionsdiv@mail.mil](mailto:usarmy.usar.usarc-hq.mbx.accessionsdiv@mail.mil) through the chain of command.

(4) USAR Soldiers are enrolled in Federal OCS through ATRRS at the unit level. USAR seats are allocated under USAR quota source "TU". The ATRRS application will be initiated at the Soldier's unit and forwarded to their MSC/quota manager for approval. USAR Soldiers requesting reinstatement must not be enrolled unless approved by USARC and HRC.

(5) Upon completion of OCS, HRC will create appointment orders. OCS graduates should contact the appropriate USARC G-1 IMT personnel to schedule BOLC.

c. National Guard Soldiers will contact their State Headquarters for enrollment in Federal OCS at Ft Benning, GA. NG Soldiers must have a Federal OCS (FOCS) control number issued by NGB, Washington, D.C.; FOCS will be entered into ATRRS. NG Soldiers without FOCS control number may not start training without the authority of HQ, NGB.

14. HQDA OCS Selection Panel results. Results will be released as soon as possible after all processes are complete. Release of final results may take up to 12 weeks or more. All Soldiers that apply and are considered by the HQDA OCS selection panel, their S1 and MPD/DHR will receive notification of results through email. Early release of result is not authorized.

15. POC for this message is Mr. Preetorius at 502-613-6352 or Ms. Moore at 502-613-6353 or email [usarmy.knox.hrc.mbx.opmd-ocs-acc-br@mail.mil](mailto:usarmy.knox.hrc.mbx.opmd-ocs-acc-br@mail.mil).